

Gateway Christian Academy

Position Overview:

Job Title: Secondary Teacher - English

Campus: Gateway Christian Academy

Reports to: Director of Upper School

Status: Part-time, 10-month position

Job Description:

The Secondary Teacher is an integral part of the **Upper School faculty**, responsible for delivering a Christ-centered education that nurtures students spiritually, academically, socially, and physically. Teachers will prepare, develop, and select instructional plans and materials to meet the needs of a diverse learning population. The teacher will implement curriculum collaboratively planned with grade-level partners, instructional specialists, and school leadership, ensuring alignment with Gateway's mission. The teacher will be responsible for supervising, monitoring, and evaluating students in a variety of settings as well as maintaining appropriate records aligned to school procedures and practices.

Primary Responsibilities:

- **Plan** a program of study delivering **engaging** lessons to facilitate students' understanding and application of **skills in the English language including reading comprehension, writing, composition, and literary analysis**.
- Integrate **biblical principles** into all areas of instruction, fostering a **Christian worldview** in students.
- **Develop** students' **familiarity**, competence and **confidence** with appropriate concepts, principles, methods and vocabulary in literature and academic writing
- **Develop** students' **understanding** and **applications** of research and writing in their wider **contexts**
- Create a classroom environment that encourages **academic growth, curiosity, and critical thinking** while maintaining a **positive and engaging atmosphere**.
- Assess student progress using a variety of **formative and summative assessment methods**.
- Utilize a **variety** of instructional **methods**, resources and evaluation techniques to motivate and enable students to **achieve** learning objectives.
- Maintain **open communication** with parents, providing regular updates on student progress.
- Collaborate with fellow teachers, guest speakers, and administration to enhance the **curriculum and school culture**.
- Demonstrate classroom **management strategies** that promote respect, responsibility, and a love for learning.
- Actively **participate in school events, faculty meetings, and professional development opportunities**.

Qualifications:

- **BA/BS or higher degree** (required) with a major in one or more of the following areas: Secondary Education, English, composition or degree in related discipline
- Must meet prerequisites to be certified through **Gateway Christian Academy's accrediting body**.
- Strong personal **faith in Christ**, modeling Christian values and character.
- Passion for **Christian education** and a heart for **discipling students**.
- Ability to differentiate instruction for students with varying abilities.

Contract Details:

- **Contracted annually** by the Head of School upon recommendation of the school administrator.
- **Reports to** the Director of Upper School.
- **Supervises** students and classroom volunteers.

At **Gateway Christian Academy**, we are committed to **training up the next generation** to impact the world for Christ. If you are passionate about **academic excellence and spiritual development**, we encourage you to apply and join our dedicated team!