

Activities & Athletics Bus Driver

Reports To: Head of School

Campus: Gateway Christian Academy

Status: Part-Time; Schedule varies based on the school's athletic and activity calendar and may include evenings and occasional weekends.

Mission Statement

As a fully accredited private Christian school in Virginia Beach, VA, we are dedicated to ensuring that all our students receive advanced study diplomas, preparing them for success in their future endeavors. It is the mission of Gateway Christian Academy to train students spiritually, academically, socially, and physically to be a positive impact in the world for Christ.

Position Summary

The School Activities & Athletics Bus Driver is responsible for safely transporting students and authorized personnel to and from athletic events, field trips, and other school-related activities. The driver operates school buses in accordance with applicable laws, safety regulations, and Gateway Christian Academy procedures while providing a safe, positive, and respectful environment for students.

Primary Responsibilities

- Safely transport students and authorized personnel to and from athletic events, field trips, and school-related activities.
- Conduct required pre-trip and post-trip inspections and report maintenance or safety concerns.
- Follow assigned routes, schedules, traffic laws, and school bus safety regulations.
- Ensure students board, ride, and exit the bus safely and follow established bus expectations.
- Maintain appropriate student supervision and discipline while transporting students.
- Transport only authorized passengers and stop only at approved locations.
- Communicate promptly with school personnel regarding delays, route changes, breakdowns, accidents, or other concerns.
- Complete required transportation records, forms, and reports accurately and in a timely manner.
- Maintain a clean, safe, and properly fueled bus and report maintenance needs.
- Follow all school health, safety, emergency, and transportation procedures.

- Participate in required safety training, meetings, and emergency evacuation drills.
- Maintain professional and positive relationships with students, coaches, teachers, parents, and school administration.
- Represent Gateway Christian Academy in a professional manner while traveling to school-related activities.
- Perform other transportation-related duties as assigned.

Qualifications:

- High school diploma or equivalent preferred.
- Valid Commercial Driver's License (CDL) with required school bus and passenger endorsements.
- Meets all applicable requirements to operate a school bus in Virginia.
- Valid Department of Transportation medical certification as required.
- Minimum age of 21 at the time of employment.
- Clean and acceptable driving record.
- Ability to safely operate a school bus and identify and report equipment or safety concerns.
- Strong communication and interpersonal skills.
- Patient, dependable, responsible, and safety-conscious approach to working with students.
- Ability to maintain appropriate student supervision and discipline while operating the bus.
- Ability to work flexible hours, including occasional evenings and weekends, based on athletic and school activity schedules.
- Strong personal faith in Christ and commitment to modeling Christian character and values.
- Ability to meet all required background checks and school employment requirements.

At **Gateway Christian Academy**, we are committed to **training up the next generation** to impact the world for Christ. If you are passionate about **academic excellence and spiritual development**, we encourage you to apply and join our dedicated team!

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